

Minutes of the Judiciary and Law Enforcement Committee - April 2, 2004

The meeting was called to order at 8:30 a.m. by Chair Stamsta.

Present: Chair Duane Stamsta, County Board Supervisors Kathleen Cummings, Keith Harenda, Mareth Kipp, William Mitchell, David Swan; **Absent:** Joseph LaPorte

Staff Present: County Board Chief of Staff Lee Esler, Legislative Policy Advisor Dave Krahn, Legis.Associate Sandra Meisenheimer

Also Present: Clerk of Courts Carolyn Evenson, Sheriff Dan Trawicki, Jail Administrator Mike Giese, Inspector Bob Johannik, Deputy Inspector Steve Marks, Dr. Lynda Biedrzycki and Dr. Doug Kelley of Medical Examiner's Office, Emergency Management Coordinator Jim Malueg, Communications Center Manager Richard Tuma, Senior Financial Analyst Mike Baniel

Public Present: Terry Tesch, Waukesha County Deputy Sheriff and Member of Political Action Committee (PAC)

Approve Minutes of February 13, 2004

Motion: Cummings moved, second by Mitchell, to approve the minutes of 2/13/04. **Motion carried 6 – 0.**

Motion to Allow Secretary of Committee to Approve the Minutes of the Last Committee Meeting on Behalf of the Committee

Motion: Swan moved, second by Kipp, to allow Supervisor Cummings, as secretary of the committee, to approve the last meeting minutes of 4/2/04 on behalf of the committee. **Motion carried 6 – 0.**

Correspondence

Letter from Walt Morzy of the State Department of Corrections regarding the 2004 Annual Inspection Report of the Waukesha County Work Release Facility conducted on 2/25/04.

Executive Committee Report

Stamsta said there will be a meeting on Monday and everyone is welcome to attend. Representatives Jeskewitz and Nischke will be appearing to discuss the Tax Payer Bill of Rights (TABOR) as well as other legislative issues.

Verbal Report by Supervisor Cummings of the Last Meeting of Local Emergency Planning Committee

Cummings reported on the March 15 meeting held at the Communications Center for the benefit of a tour after the meeting. Some of the items discussed were the City of Waukesha Fire Department being awarded the contract with the county regarding the Hazmat team, several grants being received such as a \$10,000 state grant for 2004 Hazmat response equipment and \$721,000 from the State Office of Justice for homeland security. Also, on April 24 there will be a disaster exercise at Templeton Middle School in Sussex.

Future Agenda Items by Committee Members

Swan - Update on the jail construction; Update on the Communications Center; Update on population trends for Huber and jail; one or two people from each standing committee attending WCA Convention.

Mitchell - Update on the Criminal Justice Collaborating Council (CJCC) as to what is effective/what is not; quarterly reports on progress made by departments on their 2004 objectives.

Cummings– Update on the disaster exercise at Templeton Middle School in Sussex.
Clerk of Courts Evenson – Jury Report from Clerk of Courts office; Update of new pre-trial screening program by CJCC coordinator.

Meeting Approvals

Motion: Cummings moved, second by Harenda, to approve attendance for Supervisor Kipp to the meetings of the Community Transition Program (Shirley Program). **Motion carried 6 – 0.**

Brief Synopsis on Progress Being Made by Departments on Their Objectives for 2004 (Please refer to the adopted 2004 budget book for complete list of Departmental Objectives)

Circuit Court Services:

Evenson began with an overview of the 16 objectives, as detailed in the adopted 2004 Budget Book, for the Clerk of Circuit Court office:

1. There are a few bumps in the road right now. Evenson is waiting to hear from the Director of CCAP as to what the next step would be in creating an interface for the court data.
2. Key activities that CJCC is involved in now are the Pre-Trial Screening Program, the OAR (Operating After Revocation) Project, which is new and just being introduced, data issues - the Juvenile Justice Committee has just finished mapping the whole Juvenile Justice System and is looking at juvenile justice restitution, etc., and the other big item is the drug planning initiative which they are in the midst of.
3. They were not able to get money to fund a video but a power point is almost completed, which would be available at a work station in the Civil Division lobby, for individuals to use to help in understanding how to file small claims.
6. They have not done a lot with interpreter services but the State Court Director's office has required each court to submit a language assistance plan. They are in the process of developing an internal document that lays out for staff what the current philosophy is.
7. They will be looking at in-court processing closely this year. This will allow the parties involved to leave court with their paperwork in hand (next court date, etc.).
8. They are still working on post judgment programming. They are also exploring options as to an organization that could implement a volunteer Family Legal Clinic, but this may not be possible at this time.
10. They are working very hard on developing the web page, which is very time-consuming. Evenson wants it to be accurate and easy to use.
11. Training is on-going for deputy and calendar clerks. It began on a volunteer basis, and there is a good pool now being trained.
12. A new court reporter (Bill Carpenter) will be responsible for the new technology involving digital court reporting using the equipment available.
13. Video technology is still an issue. There has been a change in the committee chair just recently.
16. They have not decided as of yet to implement online credit cards.

Evenson also reviewed the objectives for the Juvenile Court office. She stated there are currently Juvenile Court responsibilities that are now under the Clerk of Courts office, i.e., oversight of key administrative responsibilities related to budget and strategic planning. They coordinate business continuity, but at this time there is not going to be a transition as stated. They are working with DOA-Collections to implement new collection procedures for Juvenile. There will not be any inclusion of Juvenile cases in the Self-Help Center.

Regarding the Court Commissioner area, Evenson said there is on-going training for the family court counselors, and they are in the process of working through the computerized client management program. Evenson said she doesn't have any information for the Register in Probate office other than she is the conduit for the web site. Evenson has not received any pro se information for the Probate website at this time.

Consider Proposed Ordinance: 158-O-166 Accept Project Safe Neighborhoods Grant Award, Office of Justice Assistance, on Behalf of United States Attorney, Eastern District of Wisconsin

Trawicki, Giese, Johannik and Marks were present to explain the ordinance, which authorizes acceptance and appropriation of one-time federal grant funding totaling \$20,000 to provide reimbursement payments to certain southeastern Wisconsin law enforcement agencies participating in the Project Safe Neighborhoods Program. This one-time grant funding is to be used for a special task force named "Serious Habitual Offender Capture," which combines the collaborative efforts of certain law enforcement agencies of southeastern Wisconsin, as detailed in the fiscal note.

Trawicki said hopefully this will theoretically reduce their over-time budget amount by \$4,000 thereby using these funds to do things that are normally done anyway with perhaps a stepped-up effort in the areas of firearms and education. They do teach 200 safety classes every year.

Motion: Kipp moved, second by Cummings, to approve Ordinance 158-O-166. **Motion carried 6 – 0.**

Sheriff:

The Sheriff's Department continued with an explanation of their departmental objectives for 2004 as listed in the adopted 2004 budget book:

1. Giese stated the transition team right now is Schnabl and himself. A lieutenant position will be added in October of this year to assist, and in January a correctional officer and another lieutenant position will round out the team. The focus right now has been on the budget in terms of staff and operations as it relates to the expansion. Schnabl continues on an on-going basis to monitor the on-going construction to protect the integrity of the operation, making sure that what is being done is consistent with the programming that they did and changes that were made. He stated Schnabl has done an excellent job in her level of detail.
2. Marks stated as of April 12 they will be using the new Spillman records system for the jail, warrants, report writing, accident reports and citations. As soon as the dispatch center is fully operational for the Sheriff Department in September, the CAD portion also will be used. Right now everything is working rather well but, of course, there is a learning curve. The most difficult part of the whole system is the mapping because of the grid system in Waukesha County. To Stamsta's question, Trawicki said one of the major benefits of the Spillman system is it allows for sharing information with other police departments and communities.
3. Marks said the department is very active in the computer crimes area and is on-going. Trawicki said there is one full-time person assigned to the District Attorney's office and there are 2 or 3 people that work the Internet on a part-time basis. At the present time, there are 6 positions open in the patrol division and none in the jail.
5. Regarding OWI (Operating While Intoxicated) efforts, Johannik they are actively involved with two \$12,000 grants (alcohol enforcement and speed enforcement).

7. Marks said over the last few years, the county has been trying to secure these buildings. Last year the key card access system was installed. This year metal detectors are being purchased that will be available during lockdown situations.
8. Trawicki said they met recently with the Federal Marshal and have asked for more inmates if they can house them. Lately they've been averaging close to sixty.
9. Regarding electronic monitoring, Trawicki said the numbers remain low, but they are open to continuing to utilize it as much as possible.

Medical Examiner:

Biedrzycki and Kelley were present to review their departmental objectives, as listed in the adopted 2004 budget book:

3. Biedrzycki stated as of January 1 of this year, they started taking Racine County cases and have done 13 so far at \$1,400 per case. It is going very well. She indicated that 60 cases is a reasonable amount per year.
4. Biedrzycki stated that the contract with tissue recovery agencies is in its final stages through Purchasing and will be completed very soon.

Biedrzycki distributed copies of 2004 first quarter statistics for her office along with a 2004 projection. She indicated that in general everything is up which goes along with the increase in population.

Emergency Management:

Malueg reviewed departmental objectives, as detailed in the adopted 2004 budget book. He is pleased to report that considerable progress has been made regarding federal and state homeland security planning. An update of Waukesha County's terrorism component of the emergency operations plan has been completed. They continue to work closely with the Public Health Consortium for Waukesha and Milwaukee counties to prepare and complete the plans on related issues. They are also working on bio-terrorism planning for hospitals. They continue to send people to terrorism training in the state. They've run eight sessions in conjunction with WCTC to train law enforcement officers. They've obtained funding to do incident command training for fire department agencies. They've provided funding and training to the four hospitals in Waukesha County. They have also obtained funding to do confined space rescue training for the Hartland Fire Department and Public Works Department.

Harenda commented that anything the county can do in the way of specializing, such as train dogs, Hazmat, emergency response, etc., should be done since we don't need duplication of services.

Malueg said a new Emergency Operations Center will be opened at the Communications Center when it is online and functioning.

Status Update on the Waukesha County Communications Center

Tuma distributed the latest newsletter – "Waukesha County Communications," which summarizes what has happened over the last couple of months. Tuma highlighted the information. Of the applications received over 100 applicants passed the written and typing tests. They did receive some good applicants. They will be getting 17 people from the Sheriff's Department, 9 from LACS, and 12 from Brookfield plus 5 additional. They are moving the schedule of implementation forward a little for LACS because of their staffing problems; therefore, the Sheriff's Department will be moved back to September. Tuma said they are making good progress but the computer

system is taking the most time because they are trying to meet the needs of full-time and part-time fire departments and large and small police departments, which all takes some configuration and work effort.

Kipp asked who is the backup if everyone is in the county system? Tuma replied they are actually talking with seven other counties in the southeastern area about backing each other up, because other counties are in the same situation that Waukesha County is.

Update on Draft Rules Regarding Wireless 9-1-1

Tuma distributed information on the “Wireless 9-1-1 Process,” and “Highlights of the Legislation and Administrative Rules.” He discussed the six steps in the process and went on to review the highlights as questions were asked by the committee. He stated there is a hearing on April 7 on the legislation and administrative rules that he will be attending. Also, the way it looks Waukesha County should be able to recoup at least half the cost of the new phone system, which is about \$1/2 million, as well as some of the cost of the computer system, 9-1-1 lines and associated equipment. It will be a 36-month reimbursement based on actual costs.

Legislative Update

Krahn distributed a handout and reviewed current legislation as of 4/2/04 pertaining to the Judiciary Committee. He stated that where you see the word “ENROLLED” in the status column, i.e. AB 50, means the bill has passed both houses and any amendments to the bill are all enrolled into one document, which goes to the governor for his signature. There is a deadline sometime this month, possibly April 25 or a little later, when the governor will have to sign all bills or they become law without his signature.

Regarding AB 616, Krahn said it would have been a good bill to have passed this session as it would have established that the state would get in line to pick up costs on the state dime for the state public defenders and set the criteria. Bills die that are not approved by both houses and signed by the governor. However, an extraordinary session allows the legislature to do anything they want, and there will be an up-coming session on a couple of matters.

In closing, Chair Stamsta thanked all of the committee members for their fine cooperation over the last two years and wished everyone good luck in the next two years.

Motion to adjourn: Harenda moved, second by Cummings, to adjourn the meeting at 11:35 a.m. Motion carried 6 – 0.

Respectfully submitted,

Kathleen M. Cummings
Secretary

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